

# Libraries Southwest Scholarship Application Form

## Part 1 – Applicant Information

Please print or type.

Name Elizabeth Burnes	
Address 1885 Barbara Lane	
City Mamou	Zip Code
Parish Evangeline	
Phone Number (337)831-8931	Date of Birth 10/29/1978
Email lilliz_6062@yahoo.com	
Institution you plan to attend courses via the State Library of Louisiana	
Degree or certification you plan to pursue Library Support Staff Certification	

**Work Experience** (please include volunteer experience and internships)

Dates	Place of Business	Position	Reason for Leaving	Accomplishments
11/15/11 to present	Evangeline Parish Library	Library Assistant IV	presently employed	-successfully started our first teen book club. -completion of several competency classes online and at workshops
10/2010 to 2/2011	Unlimited Home Care of La Inc	home health worker	loss of reg. patient	excelled in necessary patient care competencies
11/1999 to 10/2008	Northwestern Memorial Hospital	unit secretary	relocation	implemented system to accurately track and process test screenings for patients

**Part 2 – Essay**

In 300-350 words, please describe your experience and interest in librarianship and how the classes you plan to take will enhance your present role as a library employee.

Please type this essay in a separate Word document using 12-point Times New Roman font. Please include your name at the top of the essay.

**Part 3 – Recommendation Form**

The committee requires a recommendation form, which should be completed by the applicant's immediate supervisor. It is useful for your supervisor if you provide them with a copy of this scholarship application form along with the recommendation form. Be sure your supervisor has adequate time to complete the form. Your supervisor must put the completed form in a sealed envelope and sign the back of it before giving it to you to turn in with your application materials. **Do not open this sealed recommendation envelope!**

---

**Authorization for Release of Records**

I hereby authorize Libraries Southwest to release any information concerning my scholarship application materials to the Libraries Southwest Scholarship Committee, and I permit the use of the information in the essay in publicity for Libraries Southwest.

Applicant's Name Elizabeth Burnes

Applicant's Signature Elizabeth Burnes

Date 06/25/17

Libraries Southwest Scholarship  
Application essay  
Elizabeth Burnes  
5/30/2017

Libraries have always been an enjoyable place for me. I grew up visiting the library quite often. This allowed me to understand at an early age the great value libraries possessed. The importance of libraries was further stressed in school as I had a very knowledgeable school librarian. She explained so well the various ways in which to find information about just about anything. I consider those experiences to be an absolute plus, especially at a time where the internet has made information overwhelmingly available. For me, there is a great advantage and fulfillment in the physical search for information. There is also the creditability and legitimacy factor to be considered when finding information on the internet. I see an obvious advantage with information found in the library that you can physically examine and validate opposed to trusting various internet sites and forums. While libraries are great for trustworthy information, they are also wonderful for imagination and creativity. Libraries are full of stories representing perspectives from various backgrounds and experiences. These perspectives give a peak into worlds we would have otherwise not known. Overall, I believe the library stands as a pillar of knowledge and enjoyment in any community.

My experience working in a library has proven to be even more beneficial than being a regular visitor. I find great satisfaction in the day to day help we provide to our patrons. I'm continually learning through them and their needs. Another great aspect of providing library services is programming. Programming provides a sense of togetherness and enjoyment for the community at large. I've been fortunate in my various roles to work the circulation desk regularly and actively coordinate youth programming. For the past five years I've had the privilege to be part of a team that designs, coordinates, and presents preschool programming for our parish head start programs and private day care centers. We incorporate the many benefits the library provides within these programs to express to the youth life-time learning long after school. I've also enjoyed the opportunity to have started a teen book club at my library. We have successfully made a year with this program this May.

I definitely plan to continue my education in the direction towards librarianship. I've currently been taking courses towards the Library Support Staff Certification. So far, I've taken three of the six courses required for this certification. Already these courses have proven beneficial to my current work. I've taken the supervision and management course, teamwork and communication, and the technology course. These classes have provided strategies for better work ethics, collaborating with staff better, and staying current with ever changing technology. I look forward to my future in the field of library work and possibly librarianship. At this point, I've just finished the technology course in May. I plan to pick back up in August with an elective or the required Foundations of Library Services course. The break is to contribute time and focus to the libraries summer reading programs. I appreciate the opportunity to have shared my experience thus far and the consideration for this scholarship would prove to be invaluable.

Attention:  
LSW Scholarship Committee  
c/o Jessica Hutchings  
Box 91540  
Lake Charles, LA  
70605

This letter and the attached class schedules regard my upcoming plans to move forward with the required Foundations of Library Services course and the Reference course offered through Northern Kentucky University. That will leave one last elective to choose based upon offered courses and interest. Again, thank you for your sincere consideration.

Elizabeth Burnes



LIBRARY SCIENCE

ALA LSSC

REGISTER NOW

Library Science

- Library Informatics
- Library Career Development
- Continuing Education
- Workshop Schedules
- ALA LSSC
- Technology Suite
- Planning for Growth in a Small Library
- READiness Matters
- KY Community Early Childhood Councils 1+1 Program
- Contacts
- FAQ

Search

Go

- NKU
- Library Science
- Education Programs

American Library Association's Library Support Staff Certificate

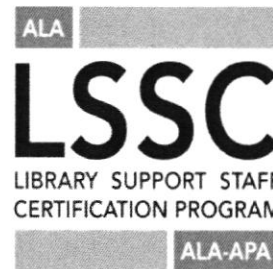
Steely Library is an approved provider of coursework for the ALA LSSC program. The LSSC Program is comprised of ten competency sets with requirements for participants to demonstrate achievement in the three required competency areas as well as three additional elective areas.

Workshops Offered for Required Competency Areas

- Foundations of Library Services
- Communication and Teamwork
- Technology

Workshops for Elective Competency Areas (choose any three)

- Access Services
- Adult Readers' Advisory Services
- Cataloging and Classification
- Collections
- Reference and Information Services
- Supervision and Management
- Youth Services



For more information about ALA's requirements for this certificate please visit <http://ala-apa.org/lssc/>

ALA Staff Certification Workshop Schedule for 2017

These courses are an eight week workshop taught by an instructor during the specified dates listed.

August 21 to October 13, 2017

- Foundations of Library Services - Leslie Hammann
- Communication & Teamwork - Laura Sullivan
- Collection Management - Lois Shultz
- Access Services - Craig Person

October 16 to December 8, 2017

- Reference & Information Service - Threasa Wesley & Nancy Campbell
- Library Technology - Perry Bratcher
- Cataloging & Classification - Donna Smith

\*At this time continuing education workshops do not count towards college credit. If your organization requires college credit courses for your professional development or certification, click here for [NKU Library Informatics BS degree information.](#)

REGISTER NOW

G-1 1

- More About The University
- MAPS/DIRECTIONS
- ACCESSIBILITY
- A-Z INDEX
- SACSCOC ACCREDITATION
- MISSION STATEMENT
- STRATEGIC PLANNING



© 2016 Northern Kentucky University

- Be Part Of The University
- APPLY TO THE UNIVERSITY
- GIVE TO THE UNIVERSITY
- FIND EMPLOYMENT WITH THE UNIVERSITY

- Contact The University
- NUNN DRIVE
- HIGHLAND HEIGHTS, KY 41099
- PHONE: 859.572.5100
- ADDITIONAL CONTACT INFORMATION

## Recommendation Form

PLEASE NOTE: the applicant named below is applying for a scholarship administered by Libraries Southwest. Your recommendation is needed as part of the application process. Please return this form to the applicant in a sealed envelope with your signature across the flap so he/she may submit it as part of a complete package. In addition to completing the form, you may also include a personal letter of recommendation (optional).

Applicant's Name Elizabeth Burnes

How long have you know this individual? Since Nov. 2011

Is what capacity does this person work in your library? Library Assistant

Circle the rating most applicable to the applicant on the following criteria using the scale:

	(1) Below Average	(2) Average	(3) Above Average	(4) Excellent	(5) Outstanding
Goal Oriented	1	2	3	4	(5)
Prospect for Personal Success (career/personal)	1	2	3	(4)	5
Leadership Qualities	1	2	(3)	4	5
Responsibility/Reliability	1	2	(3)	4	5
Creativity/Resourcefulness	1	2	3	4	(5)
Prospects for Academic Success	1	2	3	(4)	5

Remarks and general information concerning this individual you feel the selection committee should consider when screening this application, please elaborate on information provided. (Attach additional sheet(s) to elaborate.)

Liz does a remarkable job with the "Divine Eyes" Teen Book <sup>Club</sup> she conceived the idea for it, prepared surveys to determine interest, and coordinates all activities. (continued)

Mary L. Foster Galasso  
Name (print)

Liz's supervisor/director  
Relationship to Applicant, if any

Evangeline Parish Library  
Name of Organization/Business

(337) 831-4281  
Phone

Mary L. Foster Galasso  
Signature

6/20/17  
Date

Liz Burnes, p. 2 (continued from Form)

→ She has shown excellent leadership and creativity in this project. The only reason I did not rate her excellent for leadership overall is some hesitancy and fearfulness about some patrons and desk situations. However, she has great potential to grow in leadership.

If there was a number ~~sum~~ higher than 5 for rating creativity, Liz would get it. Her programs for the teens are outstanding.

In terms of reliability/responsibility, the only issue is a tendency to be a few minutes late, which Liz is aware of and is trying to correct. She takes direction and correction very <sup>maturely</sup> and is super honest. I am very impressed by her prospects for academic success. Liz is very much a self starter and manages her time and her assignments very well, with minimal input or need for support. She can go far.

Overall, I highly recommend Liz for this scholarship.

Mary Foster Galasso  
6/20/17

p.s. Liz also works with Head Start/Early working at Childhood programming as well as work at the circulation desk and substituting at another branch. In all her work she is careful and precise. She is an excellent candidate for further education and development.