

## Libraries Southwest Scholarship

Libraries Southwest is pleased to announce the opening window for applications for the LSW scholarship available to employees of Libraries Southwest member libraries. This scholarship will support coursework either at an institution of higher education or coursework toward staff certification. One award each is available for \$1,000 towards an MLIS (or equivalent) degrees and concentrations for professional staff and \$500 towards library support staff certification. This scholarship is to encourage employees of Libraries Southwest members to pursue careers in the field of librarianship

**Applications will be accepted on or before July 15.** Interested applicants should mail their application, recommendation form, essay, and class schedule demonstrating course enrollment to **LSW Scholarship Committee, c/o Erin Chesnutt, 630 W Prien Lake Rd. Suite B PMB # 199, Lake Charles, LA 70605.**

### Eligibility Requirements

- Employment at a library in a Libraries Southwest member organization. Members include Allen Parish Libraries, Armand J. Brinkhaus Community Library (formerly South St. Landry Community Library), Beauregard Parish Libraries, Calcasieu Parish Public Libraries, Calcasieu Parish Public School Libraries, Cameron Parish Libraries, Evangeline Parish Libraries, Frazar Library at McNeese State University, Jefferson Davis Parish Libraries, Rapides Parish Library, SOWELA library, and Vernon Parish Libraries.

One of the following:

- Enrollment in graduate coursework for the Master of Library and Information Studies or Master of Information Science
- Enrollment in undergraduate coursework for the School Library Media Certification
- Enrollment in Library Support Staff Certification coursework

### Application Materials

- Completed application
- Essay describing interest in librarianship
- One recommendation form in a sealed envelope completed by the applicant's immediate supervisor
- Class schedule reflecting enrollment in relevant coursework

### Notification

- Scholarship recipient will be notified between August 15 and August 31.

### Questions?

Call Erin Chesnutt, Libraries Southwest President, at 337-463-6217 x 11 or email [echesnut@beau.org](mailto:echesnut@beau.org).

# Libraries Southwest Scholarship Application Form

## Part 1 – Applicant Information

*Please print or type.*

Name	
Address	
City	Zip Code
Parish	
Phone Number	Date of Birth
Email	
Institution you plan to attend	
Degree or certification you plan to pursue	

### **Work Experience** *(please include volunteer experience and internships)*

Dates	Place of Business	Position	Reason for Leaving	Accomplishments

**Part 2 – Essay**

In 300-350 words, please describe your experience and interest in librarianship and how the classes you plan to take will enhance your present role as a library employee.

Please type this essay in a separate Word document using 12-point Times New Roman font. Please include your name at the top of the essay.

**Part 3 – Recommendation Form**

The committee requires a recommendation form, which should be completed by the applicant’s immediate supervisor. It is useful for your supervisor if you provide them with a copy of this scholarship application form along with the recommendation form. Be sure your supervisor has adequate time to complete the form. Your supervisor must put the completed form in a sealed envelope and sign the back of it before giving it to you to turn in with your application materials. **Do not open this sealed recommendation envelope!**

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**Authorization for Release of Records**

I hereby authorize Libraries Southwest to release any information concerning my scholarship application materials to the Libraries Southwest Scholarship Committee, and I permit the use of the information in the essay in publicity for Libraries Southwest.

Applicant’s Name \_\_\_\_\_

Applicant’s Signature \_\_\_\_\_

Date \_\_\_\_\_

## Recommendation Form

PLEASE NOTE: the applicant named below is applying for a scholarship administered by Libraries Southwest. Your recommendation is needed as part of the application process. Please return this form to the applicant in a sealed envelope with your signature across the flap so he/she may submit it as part of a complete package. In addition to completing the form, you may also include a personal letter of recommendation (optional).

Applicant's Name \_\_\_\_\_

How long have you know this individual? \_\_\_\_\_

Is what capacity does this person work in your library? \_\_\_\_\_

Circle the rating most applicable to the applicant on the following criteria using the scale:

(1) Below Average    (2) Average    (3) Above Average    (4) Excellent    (5) Outstanding

Goal Oriented	1	2	3	4	5
Prospect for Personal Success (career/personal)	1	2	3	4	5
Leadership Qualities	1	2	3	4	5
Responsibility/Reliability	1	2	3	4	5
Creativity/Resourcefulness	1	2	3	4	5
Prospects for Academic Success	1	2	3	4	5

Remarks and general information concerning this individual you feel the selection committee should consider when screening this application, please elaborate on information provided. (Attach additional sheet(s) to elaborate.)

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\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Relationship to Applicant, if any

\_\_\_\_\_  
Name of Organization/Business

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date