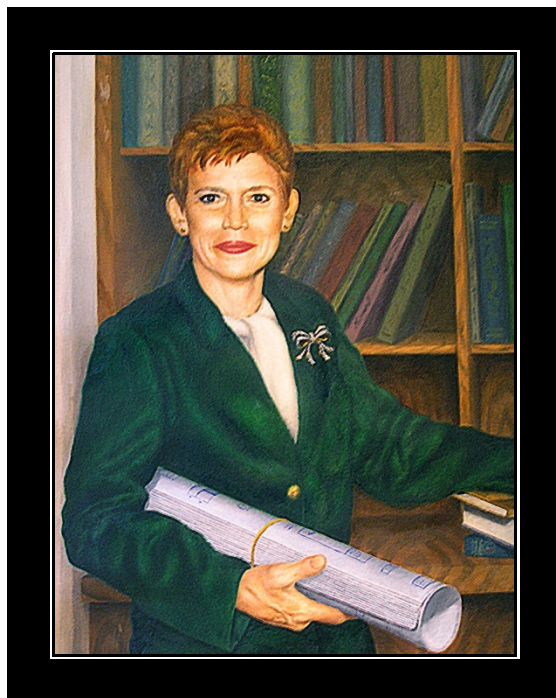


## Lynda Mills Carlberg Service Award Nomination Form -2011

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*Lynda M. Carlberg, Director of the Calcasieu Parish Public Library System from 1978 to 1997, left a legacy of professional excellence on every level. Her tenure as director was marked by many achievements, the most notable being the passage of a twelve million dollar capital improvement bond that provided for the building or remodeling of all thirteen libraries in the parish. She gave her staff her very best, and she drew the very best from them. As one staff member expressed, "A miracle, Lynda Carlberg - one little lady who touched so many, dreamed so great, accomplished so much, can never be gone from our hearts, our thoughts, and our memories. Let us hope and work very hard to keep her dream and her work secure at the standard of excellence she wished to maintain."*

Mrs. Carlberg has been memorialized by the presentation to the public of a garden and sculpture, located on the north side of the Central Library. The Library Board of Trustees established a Certificate of Merit in her name, recognizing a Calcasieu Parish Public Library staff member for outstanding service "In recognition of exemplary contributions to Calcasieu Parish Public Library and its patrons." In 1998 Loretta Gharst received this award and in 1999 the award was shared by Deborah LeBeau and Reta Kaspar. In 2010 Angie Ford received the award. On the state level, *Libraries Southwest* sponsors the Lynda Mills Carlberg plaque, recognizing service to the library profession.

## Rules:

1. Previous winners and current director are ineligible for nomination.
2. Anonymous nominations will not be considered.
3. Each employee is allowed to submit only one nomination.
4. Submission forms will accompany the July 28<sup>th</sup> paychecks.
5. Handwriting must be legible. The downloadable form located on the intranet may be used for input. Print out, sign and attach to the form sent with last payroll in July.
6. Submissions will be accepted July 28th through August 30<sup>th</sup>. Send completed forms to the Nominating Committee, c/o Angela Stutes in Human Resources. The nominations will be evaluated by the nominating committee with a formal announcement of the winner at the October 7<sup>th</sup> Allstaff.
7. The winner will receive a plaque, a day off with pay, press release and picture in the paper, and will serve on the 2012 nominating committee.



# Lynda Mills Carlberg Service Award Nomination Form – 2011

“... in recognition of exemplary contributions to Calcasieu Parish Public Library and its patrons.”

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**Nominated by:**     Loretta Gharst    

**Nominee:**     Missi Felio    

**Why:**     “Professional excellence on every level” = Missi Felio.

Missi is a self starter. She is good-humored in the face of crisis and she never gives up.

She is a real professional who knows a true professional takes pride in their work, respects other people’s work , and when given an assignment actively participates in creating and implementing that assignment. She works hard, helps everyone, figures out solutions to problems and keeps her sense of humor. She never does less than her best. She give 110%. She does tech support for our library staff on the many enduser products they use in doing their jobs, she answers patrons reference questions, and works with vendors to tweak our products to fit our library system.

Examples of “Exemplary contributions to Calcasieu Parish Public Library and its patrons:” Missi probably holds the record for cheerfully serving the widest group of people in the library system. I have known her as the manager of the Carnegie Library, as the Tech support and Gates Library Foundation trainer, then as system trainer, and then as webmaster. In every job she has been gracious, helpful, non-judgemental and purposeful.

As an employee she is capable and does what is asked promptly. She does not hesitate to ask for clarification and is an excellent partner to research, brainstorm and problem solve with.

She’s really smart but that’s not what you remember about her. You remember that she is nice, friendly and helpful. Like Mrs. Carlberg, she keeps her sense of humor no matter what happens (website down, calendar down, same staff member asking the same question for the tenth time). For Missi It is all about the solution, getting there positively and respecting both co-workers and patrons.

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