

- ♦ Vernon Parish Library is offering **FREE 2-hour Computer Training Classes** taught by a Certified Trainer.
- ♦ Register at circulation desk or call the Library 337-239-2027
Classes are limited to 15 students
- ♦ Stand-bys will be allowed IF there are any no-shows

Feb. 18 (Wed.)

10 a.m. to 12

Computer Basics (Covers computer terms — Storage devices — Software — Mouse & keyboard — Navigating the desktop and Windows)

1 p.m. to 3 p.m.

Internet Step 1 (What is the Internet & how do we use it — Introducing browsers — Search engines & how to use them — Internet security — Final project)

Feb. 26 (Thur.)

10 a.m. to 12

Tablets and e-Readers 101 (*must bring your own tablet*) What are these devices & how do we use them — Navigating a hand-held device — Apps — The Internet — eBooks)

1 p.m. to 3 p.m.

Word Step 1 (Getting around Word — Creating a new document — Entering & editing text — Proofing a document — Saving & printing a document — Final project)

Mar. 3 (Tues.)

10 a.m. to 12

Internet Step 1 (What is the Internet & how do we use it — Introducing browsers — Search engines & how to use them — Internet security — Final project)

1 p.m. to 3 p.m.

Computer Basics (Covers computer terms — Storage devices — Software — Mouse & keyboard — Navigating the desktop and Windows)

Mar. 18 (Wed.)

10 a.m. to 12

Excel 1 (Introduction to spreadsheets & terminology - Getting around Excel - Inputting data - Simple calculations - Project creation)

1 p.m. to 3 p.m.

Internet Step 1 (What is the Internet & how do we use it — Introducing browsers — Search engines & how to use them — Internet security — Final project)

Mar. 24 (Tues.)

10 a.m. to 12

Computer Basics (Covers computer terms — Storage devices — Software — Mouse & keyboard — Navigating the desktop and Windows)

1 p.m. to 3 p.m.

Word Step 1 (Getting around Word — Creating a new document — Entering & editing text — Proofing a document — Saving & printing a document — Final project)

April 1 (Wed.)

10 a.m. to 12

Internet Step 1 (What is the Internet & how do we use it — Introducing browsers — Search engines & how to use them — Internet security — Final project)

1 p.m. to 3 p.m.

Tablets and e-Readers 101 (*must bring your own tablet*) What are these devices & how do we use them — Navigating a hand-held device — Apps — The Internet — eBooks)

April 14 (Tues.)

10 a.m. to 12

Computer Basics (Covers computer terms — Storage devices — Software — Mouse & keyboard — Navigating the desktop and Windows)

1 p.m. to 3 p.m.

Internet Step 1 (What is the Internet & how do we use it — Introducing browsers — Search engines & how to use them — Internet security — Final project)

April 28 (Tues.)

To Be Announced



FREE Computer Classes

Vernon Parish Library

337-239-2027 or 800-737-2231 www.vernon.lib.la.us